

TEXAS 4-H ANNUAL CLUB/GROUP FINANCIAL REVIEW



Review Of Year: 2023-2024

All 4-H clubs or groups with a bank account under the Texas 4-H Inc 501(c)(3) umbrella, must complete an annual financial review to maintain their charter status. This form should be completed and submitted to the County Extension Office during the chartering process. This annual review should be based on the past twelve-months at time of review because of the chartering timeline. Members of the review team should be adults knowledgeable of basic bookkeeping/banking skills and NOT be affiliated with the club/group or County Extension Office.

Club Nam	ie:							EIN:				
				ACCOL	JNT INFORMAT	101	N					
BANK	Туј	pe: Checking Savings (Otl	her Bank	Name:							
ACCOUNT #1	COUNT #1 Signers On Account: Balance at the time of Review: \$						of Review: \$					
BANK	Туј	pe: Checking Savings (Otl	her Bank	Name:							
ACCOUNT #2	Sign	ers On Account:						Balance at the tim	e c	of Review: \$		
BANK	Туј	pe: Checking Savings (Otl	her Bank	Name:							
ACCOUNT #3	Sign	ers On Account:	Balance at the time of Review: \$									
	Th	ne signers on the account(s) above	e n	nust be from two (lifferent familie	?s a	and <u>currently enrol</u>	led 4-H adult voluntee	r le	eaders.		
Is there a debit car who has possession		ociated with this club/group? If ye	es,	□ NO □ YES			nent System (i.e., Passociated with them	ayPal, Eventbrite, Bloom n:	m,	etc.) being used	d an	d the
	ı	ist any expenses without receipts.	ar		ANCIAL REVIEV		ns/concerns. (Includ	le additional pages if n	ee	ded.)		
Date		Check #/Debit Card Entry		Paye	ee		Expense	(List Item)		Reason/	Cor	ncern
Comments or Sugg	estion	s for Improvement:										
		We, the undersigned, have exa	am		ERTIFICATION records of the a	abo	ove-named club/gro	oup and found them to	be	2:		
Select Or	e: [☐ IN ORDER ☐ NOT IN ORDER ☐ IN ORDER, BUT IN NEED OF BE	TT	ER ORGANIZATIO	N OR RECORD I	KEE	PING.					
Rev	viewe	r's Printed Name		Осс	upation or Title			Signature			Rev	iew Date
1												
2												
		Reviewers cannot be associate	ed	with this club or a	ny Extension O	ffic	ce. (The club mana	ger cannot be a review	/er	.)		
I, the undersigned		nsion Agent have reviewed this fir been addressed, and the club/grou			above mention	ed	4-H club/group and				ıdat	ions have
		☐ I certify that all signe	rs	on bank accounts	listed above ar	e c	urrently enrolled 4	-H adult volunteer lea	de	rs.		
	Pri	nted Name			Title			Signature				Date
		ALL SIGNATUR	RES	S ARE REQUIRED I	N ALL SECTIONS	S BI	EFORE SUBMITTING	G ONLINE				

Attachment 1: Texas Club/Group Assets

Please list all material assets that the 4-H club/group owns which has a value of more than \$50. An asset is any property the 4-H club/group owns and/or uses. These will vary based on each 4-H club/group. Example: a shooting sports club may own archery equipment whereas a livestock club may own scales for weighing projects. Because these items were purchased by (or donated to) the 4-H club/group, it's important to list and account for them along with any funds in the 4-H club/group treasury. Please use the table below to list any assets. This information should be included with the Annual Charter Financial Review form.

Description of Asset	Model Number (if applicable)	Serial Number (if applicable)	Estimated Value	Person Responsible for Asset
	4			
	3			
	× .			